

## Health and Safety Policy

Green Energy Options operates from a single location near Cambridge and provides a range of electronic display products to monitor energy usage and encourage conservation for users in homes, schools and businesses. We:

- conduct research and product definition
- manage hardware and software design, implementation/prototyping and test
- outsource and oversee volume manufacture of products by selected suppliers
- manage bespoke installations for commercial premises
- manage product distribution and post sales support.

Green Energy Options recognises that the health, safety and welfare of employees, visitors, contractors and the wider community who may be affected by any of our operations is of primary importance in the successful conduct of our business. As a minimum, we will meet all legal requirements, industry best practice and adopted standards.

We will:

- provide adequate resources to address H&S issues and assign responsibilities for ensuring compliance with our policy
- expect staff to comply with our policy and take responsibility for conducting their work in a safe manner
- ensure that staff have the appropriate skills, training and supervision, and have access to H&S information and specialist expertise where necessary
- maintain a working environment that is safe, without risks to health and has adequate means of access and egress
- maintain all equipment and systems of work in a safe state
- make arrangements for the safe use, handling, storage and transport of any potentially hazardous articles and substances
- undertake regular (at least biannually) safety inspections of all work areas
- maintain an accident book, require staff to enter any accident or near miss and investigate causes of significant events
- ensure that any work by GEO staff on third party sites is subject to a safety risk assessment, complies with local H&S requirements and is approved by the third party's representative
- provide means for effective employee feedback regarding H&S matters
- strive to maintain best practise, seeking continual improvement by monitoring our performance and establishing objectives for improvement where applicable
- publish this policy on our website.


